

FIG. 1

TO BALANCE YOUR ACCOUNT		LIST OUTSTANDING CHECKS AND WITHDRAWALS	
		CK. NO.	AMOUNT
1. COMPARE YOUR ACCOUNT REGISTER TO YOUR ACCOUNT STATEMENT FOR UNRECORDED TRANSACTIONS (SUCH AS ATM, CHECKCARD, INTEREST EARNED, LOANS, ETC.)			
YOUR NEW ACCOUNT REGISTER TOTAL SHOULD MATCH THE ADJUSTED BALANCE IN LINE 6 BELOW.			
2. WRITE IN THE CLOSING BALANCE SHOWN ON THE FRONT OF ACCOUNT STATEMENT.			
3. WRITE IN ANY DEPOSITS YOU HAVE MADE SINCE THE DATE OF THIS STATEMENT.			
4. ADD TOGETHER AMOUNTS LISTED ABOVE IN STEPS 2 AND 3.			
5. IN THE SECTION TO THE RIGHT. GET AND TOTAL ALL CHECKS AND WITHDRAWALS THAT YOU HAVE MADE THAT ARE NOT REPORTED ON YOUR ACCOUNT STATEMENT. WRITE IN THE TOTAL THERE.			
6. SUBTRACT THE AMOUNT IN LINE 5 FROM THE AMOUNT IN LINE 4. THIS IS YOUR ADJUSTED BALANCE AND SHOULD MATCH THE BALANCE IN STEP 1 ABOVE.			

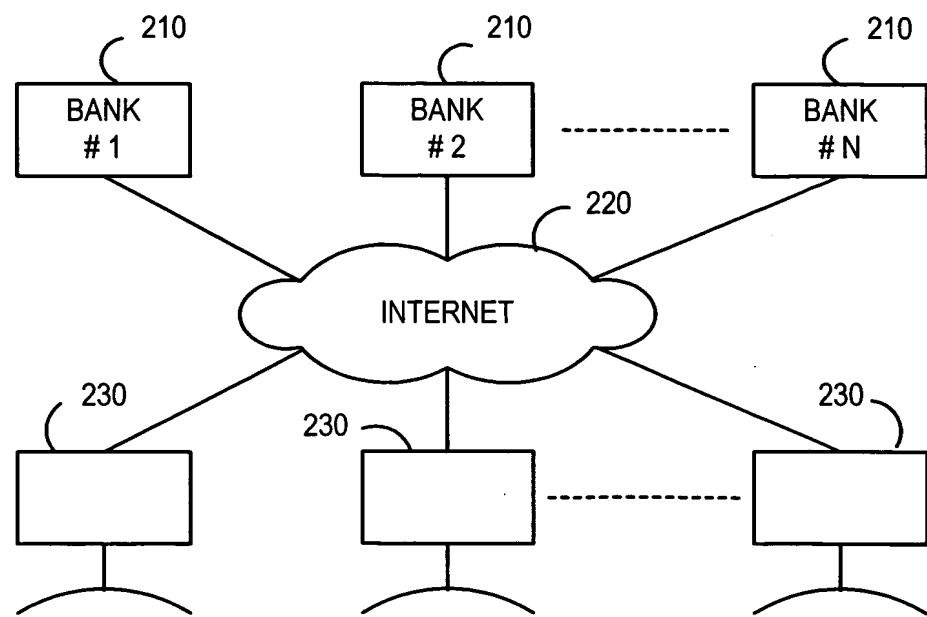


FIG.2

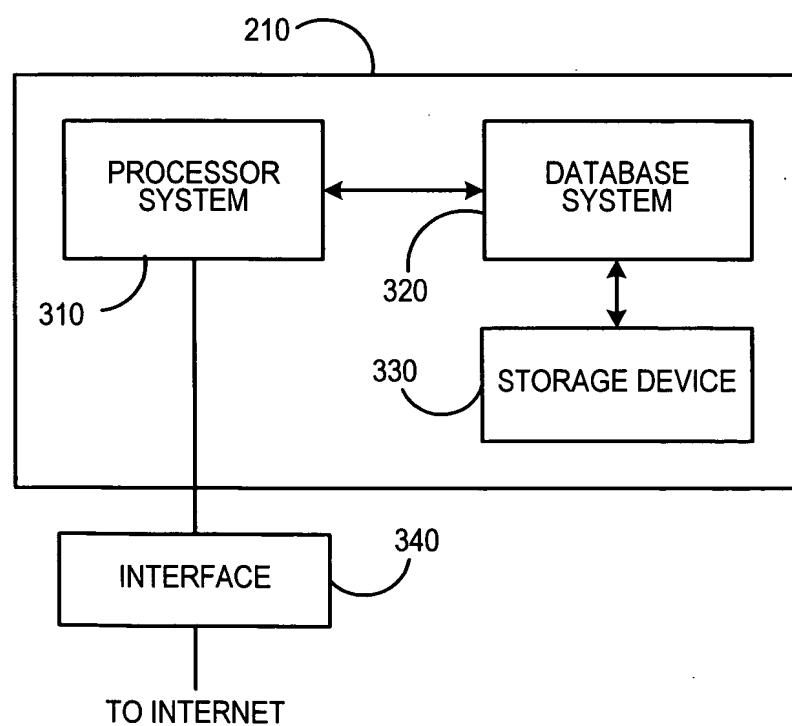
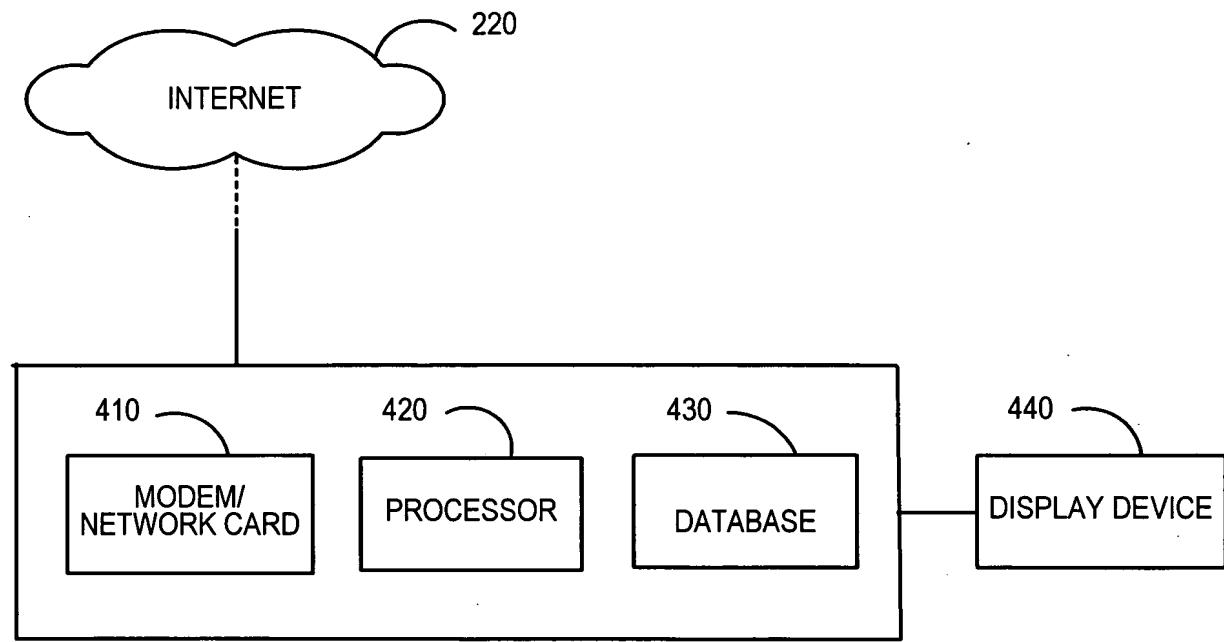


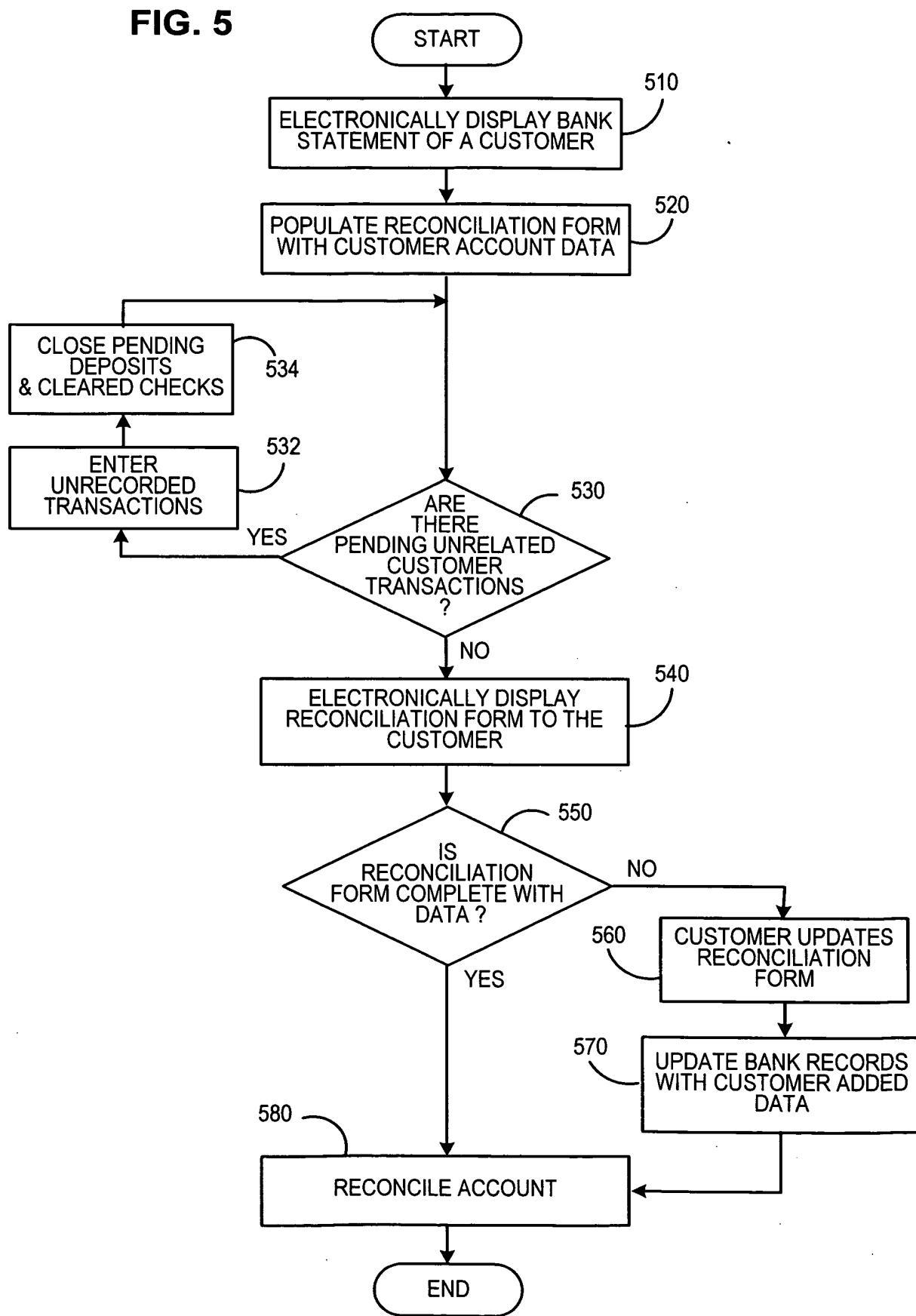
FIG.3

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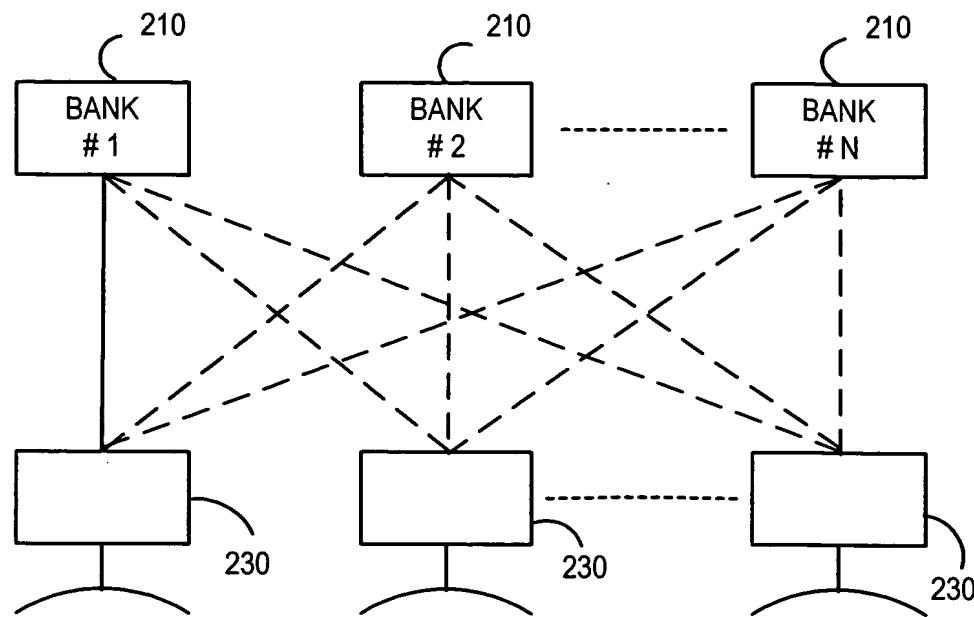
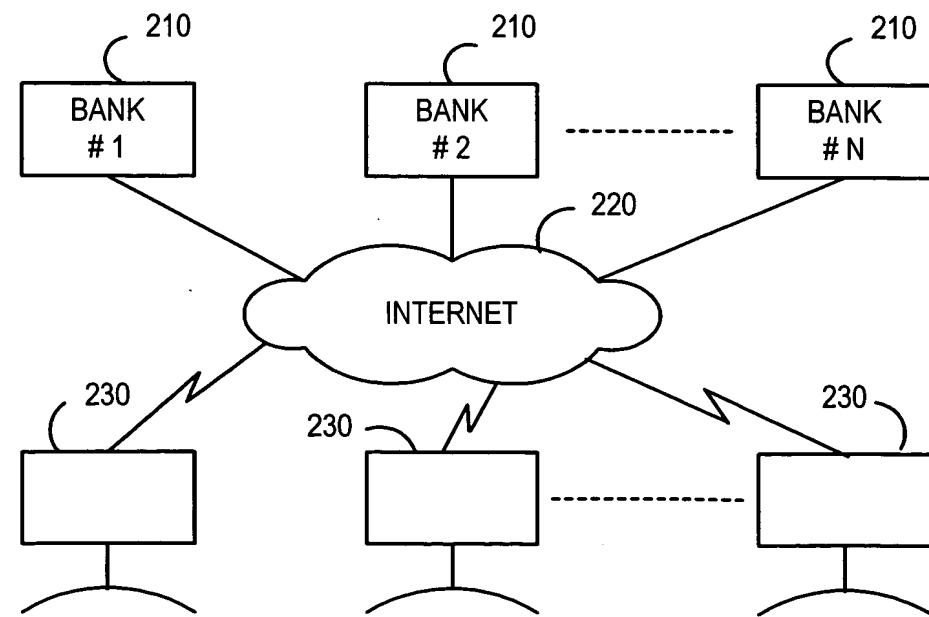
**FIG. 4**

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FIG. 5



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**FIG.6****FIG.7**